

The Board of Supervisors met at the Township Office Building for their reorganization and regular meeting on January 6, 2025, 7:30PM with Lowell Fry, Mark Erb & Randy Fox present. The meeting was called to order by the Temporary Chairman and followed with the Pledge of Allegiance.

REORGANIZATION:

Election of Officers **presently serving unless ***

CHAIRMAN/TREASURER: *Lowell Fry*

VICE CHAIRMAN: *Mark Erb*

SECRETARY: *Randy Fox*

Mr. Erb made a motion to keep the officers the same as the previous year with Lowell Fry as Chairman/Treasurer, Mark Erb as Vice Chairman and Randy Fox as Secretary; second by Mr. Fox. All voted in favor.

Appointments and other business:

MANAGER: *Randall Wenger*

ASSISTANT TREASURER/SECRETARY: *Randall Wenger*

PUBLIC WORKS DIRECTOR: *John Haldeman*

TRAINED CDL PROBABLE CAUSE SUPERVISOR: *John Haldeman*

**Jim Fidler*

RECORDING SECRETARY: *Melva Kready*

ASSISTANT RECORDING SECRETARY: *Ena Marie Banks*

VACANCY BOARD CHAIRMAN: *Jay Gainer*

ZONING/CODE ENFORCEMENT OFFICER: *Drew Keller*

OPEN RECORDS OFFICER: *Randall Wenger*

ASSISTANT OPEN RECORDS OFFICER: *Ena Marie Banks*

SOLICITOR, TOWNSHIP: *Susan Peipher, Esq.*

Appel, Yost & Zee

SOLICITOR, ZONING HEARING BOARD: *Jason Hess, Esq.*

Morgan, Hallgren, Crosswell, & Kane

SEWAGE ENFORCEMENT OFFICER: *Len Spencer - Cert. #03763*

ALTERNATE SEWAGE ENFORCEMENT OFFICER: *Brian McFeaters – Cert #01971*

Carrie McFeaters – Cert #03972

DEPOSITORY FOR TOWNSHIP FUNDS: *Northwest Bank, Pennsylvania Local Government*

Investment Trust, and Fulton Bank

TOWNSHIP BUILDING CLEANING: *Heritage Maintenance Collective*

EMERGENCY MANAGEMENT COORDINATOR: *Lori Shenk*

PLANNING COMMISSION: *Carrol Ehrhart*

Appoint to 4-year term (expires 12/31/28)

ZONING HEARING BOARD: **Kenneth Dombach*

Appoint to 3-year term (expires 12/31/27)

EARNED INCOME TAX COLLECTION: *Lancaster County Tax Collection Bureau*

LOCAL SERVICES TAX COLLECTION: *Lancaster County Tax Collection Bureau*

REPRESENTATIVES TO THE LANCASTER COUNTY TAX COLLECTION BUREAU:

*Mark Hiester, primary representative,
Randall Wenger, alternate representative*

DELEGATE TO THE TOWNSHIP CONVENTION: *Randall Wenger*

UNIFORM CONSTRUCTION CODE THIRD PARTY INSPECTORS: *Commonwealth Code Inspection
Service, Associated Building Inspections*

RAPHO AREA FIRE ADVISORY COUNCIL:

CITIZEN REPRESENTATIVE: **Kyle Youndt
Appoint to 3-year term expires (12/31/27)*

EX OFFICIO SUPERVISOR MEMBER: *Randy Fox*

DEPUTY REAL ESTATE TAX COLLECTOR: *Courtney Kready*

ATHLETIC FIELD SCHEDULER: *Don Wenger*

REPRESENTATIVE TO JOINT UCC APPEALS BOARD: *Chris Moyer - Representative at Large
Appoint to 4-year term (expires 12/31/2028)*

REPRESENTATIVE TO MANHEIM BOROUGH AUTHORITY: *John Haldeman
Appoint to 4-year term (expires 12/31/2028)*

HOLIDAYS OBSERVED BY THE TOWNSHIP: *New Year's Day, President's Day, Good Friday, Memorial
Day, July 4th, Labor Day, Thanksgiving Day, Supplemental
Thanksgiving Day, Christmas Day and Supplemental
Christmas Day*

TRICK OR TREAT NIGHT *October 31, 2025, 6PM – 8PM*

MILEAGE RATE *70 cents per mile - 2025 IRS rate*

ESTABLISHING OF WAGES: *Wages as noted in 2025 budget document
\$2,500 annual pay for each Supervisor*

ESTABLISH TREASURER'S BOND: *\$1.5 Million*

SUPERVISORS AS EMPLOYEE WAGES: *Recommend to Board of Auditors
\$30.00/hour*

SEWAGE ENFORCEMENT FEES: *Resolution 2025-1*

TOWNSHIP ENGINEER: *James Caldwell, RETTEW
Approve Township engineer contract with Rettew*

**Mr. Erb made a motion to approve all appointments, resolutions and recommendations as listed above;
second by Mr. Fox. All voted in favor.**

REGULAR MEETING

The minutes of the December 19th Meeting were distributed. **Mr. Erb made a motion to approve the December
19th Minutes as presented; second by Mr. Fox. All voted in favor.**

PUBLIC COMMENTS - None

CHAIRMAN'S COMMENTS - None

PLANNING

Mr. Erb made a motion to accept the Zoning Officer's December 2024 Report; second by Mr. Fox.

OLD BUSINESS - None

NEW BUSINESS

Mr. Fox made a motion to approve the Indemnification Agreement with Make a Wish Convoy for their convoy on township roadways Saturday, May 10, 2025, and authorize township officials to execute the agreement; second by Mr. Erb. All voted in favor.

The December 2024 Earned Income Tax Report was distributed and reviewed.

CORRESPONDENCE

Thank you e-mail from Don Wenger

APPROVAL OF THE DISBURSEMENT LIST – Mr. Erb made a motion to approve the disbursement list and pay the bills; second by Mr. Fox. All voted in favor.

There being no further public business or public comments, the Board entered into an executive session to discuss a real estate matter.

Respectfully Submitted,

Melva J. Kready
Recording Secretary